

**WASHINGTON ISLAND SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
Thursday, February 23, 2017  
7:30 P.M. P.M. Open Session - School Commons  
8:30 Executive/Closed Session or Immediately after Open Session  
APPROVED MINUTES**

**Open Session**

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:33 p.m. Other Board Members present: Sarah Duggan Goldstein, Kevin Krueger, Kirsten Purinton, Tom Jordan; Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Teachers: Marleen Ehrlich-Johnson, Michelle Jordan; Community Members: Valerie Fons, Hans Lux; Students: Karoline Jordan and Bradley Jordan.

1. **MSP (Krueger/Purinton)** to approve the agenda as amended to include minutes from January 25, 2017 meeting for approval. Approved 5-0.
2. **MSP (Duggan Goldstein/Krueger)** to approve as presented the minutes of the Board of Education monthly meeting on January 16, 2017 and special meetings on January 23 and 25, 2017 and February 15, 2017. Approved 5-0.
3. **Student Council Report** - On March 3, Michelle and Tom Jordan, Sue Cornell, and Evelyn Beneda will take 34 students on the school bus and in one personal car on the ski trip to Wausau. The Council, as well as other area schools, is going to be collecting money to dig a well in Africa. The class that collects the most money will win a pizza party.
4. **Good News Report** -
  - Marleen Ehrlich-Johnson reported on the latest Family Engagement Evening Program, Stories and Sweets, which included teachers encouraging parents to read with their children at home, a school-wide scavenger hunts, and treats. On March 2, CESA 7 math expert Dr. Becky Walker will explain how the teachers teach math and how parents can help their children learn math while the students make craft projects with Ms. Enger and high school students. Then there will be math activities. There will be an Art Show and Sustainable Living Culminating Event in April.
  - Dr. Palm-Leis congratulated our Valedictorian Alex Johnson with a GPA of 4.0, and Salutatorian Elena Waldron with GPA of 3.62.
5. **Communications** - Thank you card from Alyssa's Wagner's family acknowledging the flowers sent by the District after her grandfather passed away.
6. **Open Discussion** -
  - Michelle Jordan has drawn up a budget and plans for a new school gym, inside a 100'x100' building with a regulation-size basketball court, bleachers, changing rooms, and concession stand. She is currently pursuing off-island funding avenues, and will be happy to take individual donations, but isn't interested in a large on-island fundraising drive. She requested permission from the Board to move forward with the process.
7. **Treasurer' Report** - Treasurer Kevin Krueger presented the the payables in the amount of **\$109,201.66**. The largest bill was the yearly Energy Efficiency Project loan payment of \$68,954.37
8. **District Administrator's Report** -
  - Dr. Palm-Leis thanked Marleen Ehrlich-Johnson for the hard work and photos in the newly published Buck's Bulletin.
  - Dr. Palm-Leis thanked Ms. Ehrlich-Johnson, Ms. Wagner, Ms. Sczepanski, and Mrs. Foss for their work in organizing and hosting our second Family Fun Night attended by about 40 students and parents. The family engagement nights were a teacher-led initiative and taking time to plan and execute.
  - On Feb 2, Dr. Palm-Leis attended the WCASS Conference. There were a number of legal briefings for Special Education and 504. A session on how and when to engage Law Enforcement in school, and our need to craft a policy for guidelines, one regarding trauma and how it affects relationships in school, one on District Management of Student Data.
  - Upcoming March Events:

- March 2 - Athletic Committee Meeting 4:00, Math Night at 6:30, and Referendum Committee Meeting at 7:00 p.m.
- March 3-5 Student Council Ski Trip
- March 11-19 Spring Break
- End of March - CPR/First Aid Training for Staff. Next Fall the District hopes to train interested High School students..

#### **9. Informational & Discussion Items**

- a. Michelle Jordan reported on the additional details for the Ski Field Trip. Almost all the 7-12th are attending, 34 students in all. The Student Council raises a lot of money to offset costs of the trip. Students need to cover some meals, and optional helmet rental. The parents were required to attend at least one informational meeting. No students of the opposite sex are allowed in motel rooms at anytime.
- b. Dr. Palm-Leis brought forward the recent challenge by other school district in the state to change the school start date from currently mandated September 1. Members of the Board aren't currently interested in starting school before September 1, but would like to re-establish local control over the school start date. Dr. Palm-Leis will voice the Board feelings on this matter in a future setting if the discussion arises.
- c. Dr. Palm-Leis brought before the Board the continued issue with the graduation venue. There are still different opinions with the Seniors about the location of the ceremony, some really want it in the gym, some in the TPAC, and many don't feel strongly either way. After much discussion, the Board decided to have the Graduation Ceremony in the gym this year because of seating capacity. The Board would like any community member who has donated money to school trips, projects, teams, scholarships, and events, as well as, supported all of our students throughout their school years in many other ways, to be able to take part the graduation ceremony. The TPAC's seating capacity would likely be not enough with seven graduates and their families, friends, and community members this year.

#### **10. Board of Education Committee's Report**

- a. **President's Report** - Amy Jorgenson attended the WASB Convention last month. Some of the highlights of the convention included setting goals, implementing goals, re-evaluate goals and the guest speaker's presentation on trust and the eight pillars to trust: clarity, compassion, character, competence, commitment, connection, contribution and consistency.
- b. **Budget Committee** - The committee opened the bus bids and Brien Jordan submitted the highest bid. The water fountains have been leaking, and the district received an estimate of \$750 for one and \$1,050 for the other. The committee would like to purchase the less expensive water fountain now, and explore if the less expensive style would also work for the other location. Sue Cornell experienced a number of problems with our current financial services provider (First Merit) last week, prompting an investigation into using Nicolet Bank. Nicolet can save the District over \$50 per month and offer local customer service, and the committee recommends switching serves. The committee is looking into options for the unusable table saw in the Shop for next meeting.
- c. **Learning & Technology Committee** - The committee listened to the elementary teachers proposal for using Learning By Design for curriculum development. Michelle Ring Hansen from CESA 7 will be training the teachers. Developing a school-wide curriculum hasn't completed in a number of years and is crucial for our District. Mrs. Krueger is beginning to create an Individual Learning Plan for each of our students with specific learning targets for each subject each year. Our current use of Academic Career Planning (ACP) in the high school dovetails nicely with this approach. The committee saw the new video cameras in the bus in action. Finally, the committee had a presentation from Irv Carpenter from WILLD. WILLD is a third tier intervention program for reading and math that meets a broad number of student needs. Michelle Jordan has previous experience with the program and interested in completing her re-certification.
- d. **Policy Committee** - The committee has four policies with no content changes, just renumbering up for approval. Also, the first reading of the new policy for all field trips, on-island, off-island, and out-of-state will be in the action items.

- e. **Employee Relation and Personnel Committee** - The committee reviewed a revised 2017-18 school calendar with a proposal for five early release days in which the students would be dismissed one hour early for staff training. These five early releases, plus the two half days and two full day teacher inservices for data retreats would help the staff better provide for the students. The proposed 2018-19 school calendar mirrors the 2017-18 calendar changes. The committee members wanted the District to be sure to communicate with parents about the early pick up times on the early release days. Two staff members have/are acquiring additional licenses that benefit our District. Next month Dr. Palm-Leis will provide more information on these teachers after looking into federal funding options.
- f. **Transportation / Building & Grounds Committee** - Tabled.
- g. **Referendum Committee** - The committee met on January 26 to review the first informational boxholder delivered February 8. The committee is complying information for the second boxholder that will go out in early March. The committee also discussed the future Referendum presentations for community groups including: March 14 for Lions Club, March 21 for Women's Club, and March 25 for the Community Luncheon at the School.

**11. Action Items**

- A. **MSP (Purinton/Jordan)** to approve the payment of bills in the amount of **\$109,201.66**. Approved 5-0.
- B. Approval Budget Committee Recommendations
  - 1. **MSP (Krueger/Purinton)** to approve the highest bid for the old bus submitted by Brien Jordan in the amount of \$355.07. Approved 4-0. Tom Jordan abstained.
  - 2. **MSP (Krueger/Jordan)** to approve the purchase of one new water fountain at \$750. Approved 5-0.
  - 3. **MSP (Duggan Goldstein/Jordan)** to approve switching financial institutions from First Merit Bank to Nicolet Bank. Approved 5-0.
- C. **MSP (Purinton/Duggan Goldstein)** to approve the updated 2017-18 and the 2018-19 School Calendars. Approved 5-0.
- D. **MSP (Jordan/Krueger)** to approve the Gym as the graduation venue. Approved 5-0.
- E. Approval of Policy Committee Recommendations
  - 1. **MSP (Purinton/Krueger)** to approve the renumbering of following policies: 341.3 Kindergarten Instruction, 436 Student Dismissal Precautions, 448 Students of Legal Age, 441.1 Student Government. Approved 5-0.
  - 2. **MSP (Purinton/Jorgenson)** to approve the first reading of Field Trips On Island, In State, and Out of State Policy 352. Approved 5-0.
  - 3. Review and Approval of Second Reading
    - i. Graduation Requirements Policy 345.6. - **Tabled**

**13. Proposed Future Meetings**

Athletic Committee	March 2 at 4:00 p.m.	WISD Commons
Referendum Committee	March 2 at 7:30 p.m.	WISD Commons
Employee Relations & Personnel Comm.	March 8 at 9:45 a.m.	Supt. Office
Learning & Technology Comm.	March 23 at 5:30 p.m.	WISD Commons
Policy Committee	March 23 at 6:00 p.m.	WISD Commons
Transportation Building Grounds Comm.	March 23 at 6:30 p.m.	WISD Commons
Budget Committee	March 23 at 7:00 p.m.	WISD Commons
Monthly Board of Education	March 23 at 7:30 p.m.	WISD Commons

(Note: The April Monthly Board Education Meeting will held one week early on April 20, to swear in newly elected board members.)

**Closed Session**

**14. Move to Closed Session - MSP (Duggan Goldstein/Krueger)** to move to Executive Session at 9:24 p.m. (Pursuant to Section 19.85 (1)(c) & (f) of the Wisconsin State Statutes). Approved 5-0 in roll call vote (Jordan-aye, Duggan Goldstein-aye, Krueger-aye, Jorgenson-aye, Purinton-aye).

1. Pursuant to Wisconsin Statutes 19.85(1)(a) [Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body]. and 19.85 (1) (f), [19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations]. and Section 120.13(1)(c) the board may convene in Closed Session for the purpose of an expulsion hearing under section 120.13(1) (c) of Wisconsin Statutes. The Board will pursuant to Wis. Stats. 120.13(1)(e)3. convene to review the expulsion order of a District pupil and shall, upon review, approve, reverse or modify the order.
2. Pursuant to Wisconsin Statutes 19.85 (1)(f) Review/Discuss the District Administrator Evaluation. - **Tabled.**

**15. MSP (Duggan Goldstein/Jorgenson)** to move into Open Session at 10:31 p.m. Approved 5-0.

**16. MSP (Purinton/Krueger)** to adjourn the meeting at 10:31 p.m. Approved 5-0.



